

## 2009 C.A.R. DIRECTOR APPLICATION

If you would like to be considered as a Director of the California Association of REALTORS® representing the North San Diego County Association of REALTORS® for calendar year 2009, please complete the information requested below and return to the Association office at 906 Sycamore Avenue, Suite 104, Vista, CA 92081, attention Dianne McMillan, no later than April 25, 2008.

By submitting this application, I agree to attend all C.A.R. Director meetings and to provide a written report on the committee(s) assigned. I also agree to fulfill the C.A.R. Director job description attached.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Office

\_\_\_\_\_  
Office location

Check one:

- I am a current CAR Director  
 I am a new CAR Director Applicant  
 I am a former CAR Director reapplying

**On the back of this page please list your volunteer history with NSDCAR**

Please check the C.A.R. committees listed below that you would be most interested in attending if chosen to be a C.A.R. Director. Please rank by numerical preference your first four (4) preferences in committee assignment.

- |   |   |
|---|---|
| <input type="checkbox"/> Commercial Investment                | <input type="checkbox"/> Property Management                              |
| <input type="checkbox"/> Common Interest Development          | <input type="checkbox"/> Real Estate Finance                              |
| <input type="checkbox"/> Equal Opportunity/Cultural Diversity | <input type="checkbox"/> REALTOR® Risk Management/<br>Consumer Protection |
| <input type="checkbox"/> Federal Issues                       | <input type="checkbox"/> Rural Forum                                      |
| <input type="checkbox"/> Housing Opportunity                  | <input type="checkbox"/> Standard Forms Forum                             |
| <input type="checkbox"/> IMPAC Trustees                       | <input type="checkbox"/> Taxation   |
| <input type="checkbox"/> International Real Estate Forum      |   |
| <input type="checkbox"/> Land Use & Environment               |   |
| <input type="checkbox"/> Legislative                          |   |
| <input type="checkbox"/> Local Government Relations           |   |
| <input type="checkbox"/> Manufactured Housing                 |   |
| <input type="checkbox"/> Membership                           |   |
| <input type="checkbox"/> MLS/Computer Business Technology     |   |
| <input type="checkbox"/> Political Affairs                    |   |
| <input type="checkbox"/> Professional Standards               |   |

**NORTH SAN DIEGO COUNTY ASSOCIATION OF REALTORS®  
VOLUNTEER JOB DESCRIPTION AND EXPECTATIONS**

**C.A.R. DIRECTOR**

- Attend all Region 29 pre-C.A.R. meetings and special meetings as may be scheduled.
- Arrive at the meeting on time to avoid unnecessarily wasting the time of others and to assure a quorum for the transaction of business.
- Be familiar with and adhere to the Region 29 Policies.
- Attend all three business meetings of the California Association of REALTORS®.
- Maintain an active e-mail account to receive C.A.R. communications.
- Attend all Region 29 Caucus meetings at the C.A.R. meetings.
- Be prepared to give a verbal report at Caucus on any committee you were assigned.
- Submit a written report to the Association's CEO on any committee to which you were assigned as the Regional representative, or any other committee as may be requested. The report is to include any item of interest to the members, not just Board action items. Time is of the essence in submitting your report so they can be compiled and printed for distribution to the NSDCAR members. Directors are requested to submit their report via e-mail to the CEO no more than 1 week after the meeting.
- In the event of conflicting committee meetings, assure that another C.A.R. Director has been identified to cover your committee meeting and report this information, in advance, to the Region 29 Chair.
- Attend both the Friday and Saturday sessions of the C.A.R. Board of Directors.
- Be prepared to share the information from C.A.R. meetings with the members of the NSDCAR District you represent and any AOR-wide meeting upon request.
- Attend the scheduled visits with elected officials during C.A.R.'s Legislative Day.
- Each Director is expected to contribute, at a minimum, to Political Survival, CREPAC Champion Club, and CREPAC/Federal 99 Club.
- Attend the Legislative Dinner in Sacramento. Dinner is paid for by NSDCAR.
- Attend Region 29 dinner at each C.A.R. meeting.
- Attend the C.A.R. Installation Dinner at the January meeting. The Association will pay for the ticket.
- Remember always that your voice and actions are a reflection of and on NSDCAR. Serve as a C.A.R. Director in a way to bring credit upon NSDCAR.
- To be funded, C.A.R. Directors must check in with the CEO at the Member and Director Forum, must attend the Region 29 Caucus all nights scheduled and both the Friday afternoon and Saturday morning sessions of the Board of Directors, unless a prior excuse has been requested, and must submit the attendance form and written committee report. An expense check is issued in advance for C.A.R. meetings based on a certain number of hotel nights and meal expense days. If you do not stay the full budgeted time, you will be expected to return the unused portion of your advance. Each C.A.R. Director is expected to make his/her own travel and hotel arrangements.
- Assist in identifying, encouraging, and grooming other members to serve as a C.A.R. Director.