

# OFFICE UPDATE FORM

Need to update the office information with us. This information will be included when you print a full listing. As technology and agreements can be reached, when the listing hits the Internet, E-mail addresses will be able to be hyperlinked back to each office. Changes will be completed within 24 to 48 business hours of receipt.

**FILL OUT THIS FORM - Return or Fax to NSDCAR / Fax 760-734-3976**

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Office Name: \_\_\_\_\_

Office Number: \_\_\_\_\_  
(# used to ID Office in the MLS)

New Office Name: \_\_\_\_\_

Office Phone# \_(\_\_\_\_)\_\_\_\_\_

Office Fax Phone #\_(\_\_\_\_)\_\_\_\_\_

**OFFICE ADDRESS:**

\_\_\_\_\_  
Street #                      Street Name

\_\_\_\_\_  
City/State/Zip

**Office Mailing Address: (If Different from Above)**

\_\_\_\_\_  
Street #                                      Street Name                                      City/State/Zip

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**In an effort to provide greater levels of service to our members, NSDCAR is constantly updating our e-mail database. We would appreciate your cooperation by providing us with your e-mail address so that we may serve you more efficiently and effectively.**

**To keep your dues as low as possible and to provide the most timely information and assistance to our members, NSDCAR communicates as much as possible through electronic means (e-mail and website.)**

Office E-Mail Address \_\_\_\_\_

Office Web Page Address \_\_\_\_\_

Broker Name: \_\_\_\_\_

Broker Signature: \_\_\_\_\_

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