



North San Diego County Association of REALTORS® Presents:

Broker and Office Manager LAB Training

Learn NSDCAR's Newest Member Benefit !

Tuesday, April 22, 2008 11am – 4pm*

RELAY™ is the online transaction management system that helps brokers, salespersons and teams streamline the way they do business.

In this interactive class you will actually register as the site administrator. You will be setting your office up, adding agents and using your office checklist.

Please bring a listing file as you will be creating a real transaction in the second half. This includes inputting contact information, learning how to receive faxed and emailed documents, reviewing transaction status email notifications, reviewing the notes and history fields, and creating a CD for the client.

* Box lunch and soda included for half hour lunch break, NSDCAR Members: \$45

Prerequisite: WINForms Online® Account

Instructor: Gwynne Hodge, REALTOR®, Certified RELAY™ Trainer

Class is limited to 8. Your paid reservations reserves your seat. To Register: Fax to (760) 734-3976 or mail to NSDCAR, 906 Sycamore Ave, Suite 104, Vista, CA 92081 or register online www.nsdcar.com under education; Call NSDCAR for more information (760) 734-3971

Name: _____ NSDCAR Member # _____

Company _____ Phone _____

Fee due \$ _____ Check payable to NSDCAR Credit card (Visa, M/C, AMEX and Discover accepted)

_____ Exp. _____ Signature: _____

As a matter of policy, NSDCAR does not endorse or promote the products and services of presenters. Cancellation Policy: Refunds issued only if notification received 3 business days prior to class. Code 1702