

# NORTH SAN DIEGO COUNTY ASSOCIATION OF REALTORS®

## San Marcos Tour 602 - 92069, 92078

This event is provided for the benefit of NSDCAR REALTORS®, Associated Professionals and Affiliate members. Non-member guests who are potential Marketing Session sponsors are welcome to visit one time before joining the appropriate membership category. REALTORS® from other Associations are welcome to participate under the same rules and procedures as NSDCAR members. Out of state REALTORS® will need to provide proof of REALTOR® membership.

**MLS-Only participants may showcase a property for a \$40.00 fee per property.**

**Fridays - Mandatory Marketing Session at  
The NSDCAR Admin Office**

**906 Sycamore Ave Ste.104 - Vista 92081**

**Breakfast & Refreshments begin at 8:15am –  
Marketing Session begins promptly at 8:30am**

**Open House from 10:00am – 1:00pm**

*{Being present at the property is optional, but be sure the seller is aware agents  
will be using the lock box during this time on the specific date}*

**Input Deadline is Tuesday at 4:00pm**

**\*\*There will be NO MARKETING SESSION/TOURS on the following dates: January 8<sup>th</sup>,  
February 12<sup>th</sup>, March 5<sup>th</sup>, March 12<sup>th</sup>, April 9<sup>th</sup>, May 14<sup>th</sup>, June 11<sup>th</sup>, July 9<sup>th</sup>, August 13<sup>th</sup>,  
September 10<sup>th</sup>, October 8<sup>th</sup>, November 12<sup>th</sup>, November 26<sup>th</sup>, December 10<sup>th</sup>,  
December 24<sup>th</sup> and December 31<sup>st\*\*</sup>**

### **STEP 1 – ENTER YOUR LISTING IN TEMPO 5**

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|-----------------------------------|------------------------|
| 1. Click to “ADD/EDIT LISTING”    | 6. Enter Tour Time     |
| 2. Enter your “PROPERTY MLS ID #” | 7. Enter Tour Number   |
| 3. Click on “ADD AN OPEN HOUSE”   | 8. Enter Tour Comments |
| 4. Tour Type “MLS WIDE”           | 9. Enter Refreshments  |
| 5. Enter Tour Date                | 10. Click on “SUBMIT”  |

### **STEP 2 – TO BE INCLUDED IN SLIDE SHOW**

1. Email the “Residential Client Full Page” to 602Tour@nsdcar.com
2. Include on the Subject Line: Tour date, MLS# of property, Listing Agents Name
3. In the body of the email, **include your contact telephone number and if you will be holding the house open or if it will be on lockbox**

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1. **ABSOLUTELY NO ALCOHOLIC BEVERAGE IS TO BE SERVED DURING TOUR.**
  2. Listing or licensed agent from Broker’s office must be present to pitch their properties. {If you choose the Lockbox Open House please be sure the seller is aware agents will be using the lockbox during this time on the specific date}.
  3. **POSTING CANCELLED PROPERTIES.** If your property is cancelled after publication, you must post a cancelled sign at the property and NOTIFY the Association Office. Signs are available for purchase at the Association Office.
  4. Open House must be held 10:00am to 1:00pm. **No Exceptions!!!**
  5. **RE-CARAVAN properties ALLOWED every 45 days with priority given to new listings (not previously toured).**

**\*\*Please Click here for the full NSDCAR Marketing Session & Tour Policy\*\***